

# SAFETY VIDEO LENDING LIBRARY

An online resource containing videos in nearly 40 categories.

Tribal First is pleased to offer our clients full access to the National Resource Safety Center video lending library. The library contains videos in nearly 40 different categories from some of the nation's leading producers of training programs. Access the website at www.nationalresourcesafetycenter.com to view the video listings as well as download safety posters.

# **HOW TO USE THE VIDEO LIBRARY**

## **Selecting A Video**

After reviewing the categories online, make your selections and choose alternatives just in case all of the copies of the videos selected are out on loan during the period needed.

Complete the Video Request Form and make sure to include:

- Company name
- Date video(s) needs to be at your facility. Be sure to request that your videos arrive one (1) to two (2) days prior to your meeting date to allow for necessary previewing time.
- Location of where the videos are to be sent. You may select up to two (2) different videos at one time.
- Reservations may be made up to sixty (60) days in advance. This information must include:
  - Recipient's first and last name.
  - Recipient's company name.



- Physical address of where the videos are to be sent. Please note that videos cannot be sent to P.O. boxes. They must be sent to a physical address where there is someone available to sign for their receipt.
- Phone number of the recipient.

Once you have received the videos, please preview them to verify that they are correct. If you receive the wrong video or it is damaged, please contact Tribal First immediately.

# Late Charges/Restocking Fee

The videos in the library are available for 28 days at a time. Any video returned after the allowed time will be subject to a restocking fee of \$50. If the video is not returned or is lost, you will be responsible for the cost to replace the program. The replacement cost is limited to \$200 per program or the actual retail replacement cost, whichever is lower.

### **Returning Shipments**

Library users are requested to return the videos via an express delivery service that will provide proof of delivery upon request. Users are also requested to use a delivery service that will provide insurance for the full value of the shipment.

Tribal First hopes that the National Resource Safety Center video lending library will become a valuable tool for your safety and loss control needs.

### TRIBAL FIRST

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